

# Local Law Pruning/Removal Permit Application

Please refer to the information sheet "Permits to remove or prune trees/vegetation on private property" and Council's Management of Tree Protection on Private Property Policy 2015 prior to completing this application. The policy is available on Council's website at [http://www.bayside.vic.gov.au/living\\_in\\_bayside/environment\\_trees.htm](http://www.bayside.vic.gov.au/living_in_bayside/environment_trees.htm) or call 9599 4626 to request a copy.

Name: \_\_\_\_\_

Postal address: \_\_\_\_\_

Email address: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ or \_\_\_\_\_

Address of tree/s: \_\_\_\_\_

Is an appointment required for access to the tree? **Yes / No** (please circle)

Contact for access appointment (name) \_\_\_\_\_ (phone no.) \_\_\_\_\_

**TREE 1:** Pruning  Removal  **TREE 4:** Pruning  Removal

**TREE 2:** Pruning  Removal  **TREE 5:** Pruning  Removal

**TREE 3:** Pruning  Removal  **TREE 6:** Pruning  Removal

(please attach a separate sheet if more than 6 trees require assessment for permits)

Please show the location of the tree/s proposed for pruning/removal in relation to key features such as house/garage/driveway etc.

**Office use only:**  .....

Local Laws – Permit to prune/remove tree				<b>Account: T260</b>	
Amount:	Pruning:	\$95.00	Removal:	\$188.00	Pension No. _____
	Additional:	\$26.00	Additional:	\$ 50.00	
Received from:					



# Complete for removal permit applications only -

**Owner's consent:** *(must be completed by person listed as the property owner on Council's rates system)*  
I consent to this application for a Local Law permit and I hereby authorise Council Officers to enter my property at the above address for the purpose of assessing trees described in this application. Bayside City Council and its officers will not be held liable for any property, financial loss or personal injury as a result of the issue or non-issue of a permit in relation to this application.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_ or \_\_\_\_\_

## Proposed replacement tree/s – (botanical & common name)

See Council's **Management of Tree Protection on Private Property Policy 2015** for requirements.

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2.....

3.....

4.....

5.....

6.....

## Payment *(fees valid from 1 July 2016 to 30 June 2017)*

**Pruning:**

\$95.00 for first two trees,  
\$26.00 for each additional tree

**Removal:**

\$188.00 for first two trees  
\$50.00 for each additional tree

**Payment method:**

By mail: Bayside City Council, PO Box 27, Sandringham VIC 3191  
In person: Bayside City Council, Corporate Centre, 76 Royal Avenue, Sandringham



# Checklist for removal permit applications

Please see Council's **Management of Tree Protection on Private Property Policy 2015** for further details of criteria for issue of a removal permit and supporting information required. The policy is available on Council's website at [http://www.bayside.vic.gov.au/living\\_in\\_bayside/environment\\_trees.htm](http://www.bayside.vic.gov.au/living_in_bayside/environment_trees.htm) or call 9599 4626 to request a copy.

<b>Reason for application</b>	<b>Please tick</b>	<b>Further information to be provided by applicant –</b>  Please note, if required information is not provided with the application this may result in a delayed or refused application.
Tree health		N/A
Tree risk		Report from a qualified arborist including a risk assessment utilizing a recognised method ( <i>See Policy, item 7.1 Other Considerations, page 3</i> )  <b>Or</b>  Completion of Council's Quantified Tree Risk Assessment data sheet ( <i>please call 9599 4626 to obtain a copy</i> ).
Damage to property or infrastructure		Report from a licensed and / or qualified person in their field, eg plumber, engineer, architect, builder. ( <i>For details see Policy item 2, page 9</i> )
Building		Building permit ( <i>See Policy, item 1, page 9</i> )
Medical condition		Medical certificate ( <i>see Policy, item 3 page 10</i> )
Social criteria		<i>See Policy, item 5, page 10</i>

Other reason, please state:

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*Please note: Council collects your personal information for the purposes of processing your application for a Local Law tree pruning/removal permit. If you have any queries or wish to gain access to your information, please contact Council's Privacy Officer on 9599 4444 or at [privacy@bayside.vic.gov.au](mailto:privacy@bayside.vic.gov.au).*

